

FY 2012 GUIDELINES FOR MOVE ON WHEN READY

Overview

Move on When Ready provides opportunities for high school juniors and seniors to enroll full-time (12 semester hours) in postsecondary institutions to earn both high school and college credits simultaneously. Additional course cost above 12 hours is not covered through MOWR funding. Funding for Move on When Ready is provided through the local school system's equivalent (FTE) program count as determined by the Georgia Department of Education. Student participation is based on semester to semester or full year participation. Participation is only allowed during the normal fall and spring semesters of the high school and college school year. Summer school, remedial, learning support and exemption credit is not allowed for MOWR participation.

Student Eligibility

Students are eligible to participate in Move on When Ready if they are entering 11th or 12th grade, as determined by the system, and spent the prior school year in attendance at a public high school in Georgia. Participating students must have been enrolled for funding purposes during the preceding October and March full-time equivalent (FTE) program counts. Students who meet these qualifications can participate with eligible institutions once they meet the dual enrollment/MOWR requirements as set by the eligible institution in addition to the GaDOE guidelines. Students who fail a course or courses can continue to participate as long as they are still on track to graduate. In class failure situations the student, parent and counselor should always meet to review the continuation of the program.

Eligible Institutions

An eligible postsecondary institution is one that is defined in paragraph (7) of Code Section 20-3-519. Institutions eligible to participate in the Move on When Ready Program include the following:

- All units of the University System of Georgia,
- All branches of the Technical College System of Georgia,
- ******Some private independent nonprofit postsecondary institution eligible for tuition equalization grants
- ******Some private proprietary postsecondary institution eligible for tuition equalization grants.

******These institutions should contact Geode and complete the ***Guidelines to Determine Eligible Colleges For Move On When Ready*** form to verify their eligibility and submit the completed form to the Georgia Department of Education for approval.

Coursework

Once admitted to an eligible postsecondary institution, the participating Move on When Ready student will take all coursework at or through the postsecondary eligible institution or the postsecondary's virtual dual enrollment courses that have been approved by the Georgia Department of Education. Courses may be taken during the traditional public school day or beyond the regular hours. Move on When Ready courses to be used must be selected from the approved current course lists approved for MOWR use. Learning support, remedial courses, exemption credit and summer school courses are not eligible as MOWR courses. New courses may be added to the MOWR course lists during the year.

Testing Requirements

Move on When Ready students must meet all state assessment requirements, including End of Course Tests, End of Pathway Assessments and the Georgia High School Graduation Tests, as referenced in State Board of Education Rule 160-3-1-.07 Testing Programs- Student Assessment.

Students will need to participate in any required state testing or assessments at the same time and locations their local system administers the testing. MOWR students should be excused and allowed by the postsecondary institution to take all state required assessments needed to meet high school graduation requirements.

Awarding Credit

Students who participate in Move on When Ready will earn high school credit as well as college credit for courses successfully completed at an eligible post secondary institution. Credit earned must be used to meet state and local graduation requirements. Information about courses taken and credits earned should be included in the participating student's secondary school records.

Secondary credit for postsecondary courses will be awarded according to the following conversion scale that began in the fall of the 2010-2011 school year:

- One to two semester hour credits = .5 high school unit credit
- Three to five semester hour credits = 1 high school unit credit
- One to three quarter hour credits = .5 high school unit credit
- Four to eight quarter hour credits = 1 high school unit credit

Upon completion of the course, the student shall be responsible for requesting an official transcript be sent from the post secondary institution to the student's local school system for credit to meet high school graduation requirements. Failure to do so could result in the student not graduating on time and not continuing in the MOWR program.

Funding

For each eligible student participating in the Move on When Ready Program, the cost for full-time coursework up to 12 semester hours at an eligible institution will be paid through the

MOWR calculated FTE annual amount. The school FTE will be reduced by the lesser of these two amounts:

1. The actual cost of tuition, fees, books, and materials directly related to the courses taken by the eligible student at such institution less a records fee of \$200.00 per year for administration costs of the local school system; or
2. The GaDOE calculated amount that the participating eligible student would have earned if he or she had been in equivalent instructional programs in the local school system, less a records fee of \$200.00 for administration costs of the local school system.

Students participating in Move on When Ready are not eligible for any other state student financial aid at an eligible institution for courses taken under the program. They can receive additional institutional aid or local scholarships from the local postsecondary institution they are attending. Move on When Ready course hours do not count against any maximum hourly caps for HOPE scholarships or grants.

Eligible participating institutions will accept the determined MOWR amount as full payment for the student's tuition, fees, books and materials. Any additional course hours or costs above the required 12 for full-time are the responsibility of the student/parents/guardians.

School and System Responsibilities

All 10th and 11th grade students must receive general advisement information about the Move on When Ready Program, just like all the other dual enrollment programs, no later than April 1st each year. For a student who has an interest in participating, an appointment with their local counselor should be scheduled so MOWR information, including all forms and documents pertaining to the program can be shared with the student and their parents.

Prior to enrolling, the parent/guardian and the student who elects to participate will sign a Participation Permission Form stating that they have received the counseling and they understand the student responsibilities they are assuming. By signing the form the counselor and other parties verifies the student has received the advisement requirements for participation in the MOWR program.

Advisement information will include:

- the names of eligible institutions and their MOWR application deadlines
- approved courses
- information about approved academic transferable credit
- local and state high school graduation requirements
- the name of a contact person at each eligible institution for information concerning the Program
- procedures for scheduling approved courses between the high school and the eligible institution

- the potential effect of MOWR on a student completing a course and completing required high school graduation requirements
- consequences of course incompleteness, course failure and the possible delay of high school graduation
- eligibility information for participating in extracurricular activities
- Student's responsibility to inform high school if they drop course(s) before end of semester or quarter
- Other areas determined by state and/or local system

Eligible students who do not participate after they have enrolled or fail to continue to participate must return to their local high school and be assigned high school classes there. Any time students have to return to the high school before completion of their MOWR classes could result in them losing credit and not graduating on time.

Participation in High School Extracurricular Activities and Sports

Students participating in the Move on When Ready Program are eligible to participate in competitive and other extracurricular activities in grades 9-12, following the provisions of State Board Rule 160-5-1-.18. This is allowable as long as their schedule can accommodate practices, games, etc. without interfering with their completion of postsecondary course requirements. Postsecondary institutions are not required to accommodate students so they can participate in these activities. Students need to remember conflicts could occur which could prevent them from participating.

Participation in College Sports

Students are not eligible or allowed to participate in college competitive sports at any collegiate level.

Other Move On When Ready Information

For additional information please see other Move On When Ready Documentation that is available at the University System of Georgia, the Technical College of Georgia and the Georgia Department of Education's websites, as well as your local high school counselor.

Links:

http://www.usg.edu/student_affairs/high_school/admissions_enrollment/

www.dtae.org/teched/highschoolinit.html

http://www.gadoe.org/ci_cta.aspx?PageReq=CICTASeam