

ELBERT COUNTY

SCHOOL DISTRICT

POSITION VACANCY

General Information

Job Title:	Chief Financial Officer
School System:	Elbert County
Subject:	Educational Leadership
Grade Level:	Leadership
Closing Date:	Until Filled
Start Date:	7/26/2018

Position Summary

The Chief Financial Officer provides overall leadership, direction, and supervision for the Financial Services Department which includes the functions of Accounting, Cash Management, Payroll, Accounts Payable, Budget & Financial Planning, Internal Audit, Property Control, Procurement, and Food & Nutrition Services.

Requirements

Educational Level: Bachelor's Degree in finance, business, accounting, or related field experience

Certification/License Required: None

Experience: Five (5) years in related work experience in financial management, preferably in a K-12 educational environment.

Knowledge and Skills: Ability to direct the management of fiscal resources for a Georgia public school district with an annual budget in excess of \$36,000,000; ability to set goals and objectives with schools and departments; effective written and oral communication skills; technology skills, public relations skills.

Salary and Terms of Employment

Commensurate with education/experience—12 months

Application Process

All qualified applicants may submit via email, a letter of interest and a detailed résumé, to Mr. Chuck Bell, Superintendent of Schools (chuckbell@elbert.k12.ga.us). Please do not apply through TeachGeorgia.

The Elbert County School District does not discriminate on the basis of race, color, sex, age, religion, national origin, handicap, or disability in its educational programs, activities, or employment policies.