



2021-2022

Please complete and/or sign and return all pages requiring signatures

Elbert County Elementary School
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<http://www.elbert.k12.ga.us/3/home>

COMMUNICATION WITH ECES

In order to meet the needs of our students, it is essential that the home and the school make every effort to communicate openly and frequently. At the school, we shall endeavor to meet this need through our reporting procedures and formal parent-teacher communication.

It is of equal importance that parents keep teachers informed of any developments, which might influence the student's performance at school. But please be assured that we welcome parental involvement and that, frequently, the information shared enables us to better meet the needs of the student.

ECES – TITLE I SCHOOL

Title 1, Part A is a part of the Elementary and Secondary Education Act of 1965 as amended by the Every Student Succeeds Act (ESSA). The Elbert County School System identifies as a Title 1 schoolwide district and qualifies for Federal Funding. Parent and Family engagement are significant to the Title 1 program and schools and districts must ensure that strong strategies are in place to: 1) build capacity to engage parents/stakeholders in an effective partnership with the school; and 2) share and support high student academic achievement. It is our goal to continue to build capacity with parents/guardians.

ARRIVAL/DISMISSAL

The instructional day at Elbert County Elementary **begins at 7:30 a.m. and ends at 2:45 p.m.** Students arriving **after 7:55 a.m. are considered tardy and will need to be signed in by the parent in the front office.** The earliest drop off time for students is 7:30 a.m. Car riders should use the front entrance. **Due to covid protocols, parents are not permitted to walk their children to class.**

Parents are encouraged to schedule appointments after school hours or on school holidays, when possible. If a child needs to be dismissed early, a parent must come into the main office to sign-out their child. Please limit tardies and early dismissal to ensure academic success for your student(s).

Transportation changes should be submitted by 2:00 on the day of the request. Written requests, emails and faxed requests are all acceptable forms of communication. **For safety reasons, no changes will be accepted by telephone. No students will be dismissed from the front office after 2:30 p.m.**

ATTENDANCE PROTOCOL

Georgia law specifies that attendance policies are to be determined by the local elected Board of Education and that absences in violation of local board policy are violations of the law of the State of Georgia.

Elbert County Schools Attendance Procedures

Elbert County Schools recognizes the importance of good attendance in achieving academic success. Good attendance at school translates into good attendance in the workplace. Elbert County Schools accepts the responsibility of making school a place students want to attend and will utilize incentives, whenever possible, to improve school attendance. It is the responsibility of all school employees to encourage attendance.

Monitoring Attendance: Each school will designate an individual to monitor student attendance using the Infinite Campus Student Information System. Codes used in Infinite Campus will be consistent between schools to indicate excused absences, unexcused absences, tardiness, and early check outs.

Excused Absences: For an absence to be excused, the following three (3) conditions must be met:

1. A student shall not be absent from school or from any class or other required school hours except for conditions specified below:
 - Personal illness or attendance in school that endangers a student's health or the health of others.
 - A serious illness or death in a student's immediate family necessitating absence from school.
 - A court order or an order by a governmental agency, including pre-induction physical examinations for service in the armed forces, mandating absence from school;
 - The observance of religious holidays, necessitating absence from school;
 - Conditions rendering attendance impossible or hazardous to student health or safety;
 - A period not to exceed one day for registering to vote or voting in a public election.
 - A student whose parent is in military service in the armed forces of the United States or the National Guard, and such parent has been called to duty for or is on leave from overseas deployment to a combat zone or combat support posting, shall be granted excused absences up to a maximum of five (5) school days per school year to visit with his or her parent prior to such parent's deployment or during such parent's leave.
 - The Board authorizes high school administrators to allow for eligible students a period not to exceed one day for registering to vote or voting in a public election.
 - A prearranged absence has been approved by the principal. It is the responsibility of the student and his parents to contact the school well in advance of the expected absence. Written request must include dates and the reason for the absence. Upon approval, the student is expected to make advance arrangements with teachers regarding work expectations during the absence.

2. Excuses must be submitted within five (5) days of return to school. Students are required to present appropriate written medical documentation (doctor note) or other documentation (parent note or legal document) to the school for the purpose of validating that an absence(s) is excused. If a note is not submitted within five (5) days of return to school, the absence(s) will be recorded as unexcused.
3. A maximum of **five (5) days absent per semester may be excused with parent notes**, provided they meet the conditions set forth above. All subsequent absences in the semester will be excused only if a note from a physician or legal authority is provided.

Unexcused Absences: All absences that are not validated as excused according to the above conditions will be considered unexcused.

Tardy: A student is tardy when he or she arrives at school, an assigned class, or a school activity after the designated time. A tardy may be excused at the Principal or designee's discretion or when a student arrives late to school with a valid written excuse.

Early Checkout: When a student leaves school prior to regular dismissal time. An early checkout may be excused at the Principal or designee's discretion or with a valid written excuse. If a parent is contacted by the school to pick up a student early the student will be counted as excused.

Counting Present: Students shall be counted present when they are:

1. Present for at least half of the instructional time required at each grade
2. Serving as pages of the Georgia General Assembly.
3. Students in foster care shall be counted present when they attend court proceedings related to their foster care.
4. Receiving hospital / homebound services.

Grades and Absences: It is the expectation of the Elbert County Board of Education that all work missed due to any absence will be made-up. The responsibility for arranging to complete work missed is to be assumed by the student and parent/guardian in conjunction with the teacher.

Attendance Support Team: Each school will establish an Attendance Support Team (AST) which will be chaired by each school's principal or designee and will include at a minimum the chairperson, an administrator, and the school social worker. Other faculty members having direct contact with the parents/guardians of or providing direct service to the specific student(s) may also be present. Each school's AST will meet as needed and be responsible for the

implementation and monitoring of the school’s procedures to reduce tardiness, early check-outs, and truancy. Parents/guardians shall be invited to attend AST meetings.

The AST chairperson or designee will schedule AST meetings. When an AST contract is in effect with a parent/student, the school social worker will monitor attendance and determine if further action is needed. If the parent/guardian cooperates with the AST contract and school recommendations, no court referrals will be made. If the parent/guardian does not cooperate with the AST contract and the student has continued unexcused absences, a complaint will be filed with Juvenile or State Court. Failure to attend an AST Meeting by the parent/guardian and/or the student (as appropriate) may result in immediate referral to Juvenile or State Court.

| Unexcused Absences | Notification – Per School Year |
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| Beginning of School Year OR Upon Enrollment | <p>Written Notice to Parents: Parent will receive notice of the school attendance policy along with the consequences and penalties for failing to comply with Georgia attendance laws at the beginning of the school year.</p> <p>Written Notice to Students: Students, age 10 and older, will receive notice of the school attendance policy along with the consequences and penalties for failing to comply with Georgia attendance laws at the beginning of the school year.</p> <p><i>After two attempts by the school to obtain signature of receipt, a copy will be sent via certified, return receipt, or first class mail. A copy of parent/guardian and student signature will be kept on file for the remainder of the school year.</i></p> |
| 1+ | <p>Phone Call: Parent will receive a phone call from the school indicating the number of unexcused absences and reminding the parent of the importance of regular school attendance. The parent may be encouraged to meet with school counselor or school social worker to discuss attendance issues as needed.</p> |
| 5 | <p>Letter: Parent will receive a letter from the school explaining the student has missed 5 unexcused days of school and notifying them of consequences of continued unexcused absences (as required by GA law). The school social worker will receive a copy of letter.</p> <p><i>After two reasonable attempts to notify the parent/guardian, or other person who has control or charge of a child of the occurrence of five unexcused days of absences without response, the school system will send such notice via certified, return receipt requested, or first-class mail.</i></p> |
| 7 | <p>Meeting: Parent will be contacted and an Attendance Support Team (AST) meeting will be scheduled to discuss supports that can be provided to facilitate improved attendance. Students 10 years and older may participate in the AST meetings, as deemed appropriate. The team will include but is not limited to an administrator, the school social worker, and the parent. An Attendance Contract will be developed by the AST Team. Failure to comply with contract may result in a court referral.</p> |
| 10+ | <p>Letter: Parent will receive a letter from the school explaining the student has missed 10 unexcused days and is considered <i>truant</i> per the Juvenile Code of Georgia and reminding the parent of the importance of regular attendance.</p> <p><i>After two reasonable attempts to notify the parent/guardian, or other person who has control or charge of a child of the second occurrence of five unexcused days of absences without response, the school system will send such notice via certified, return receipt requested, or first-class mail.</i></p> <p>Certified Letter: Parent will receive a certified letter from the school informing them a referral may be made to the State Court of Elbert County once the 10th unexcused absence has occurred and been validated as unexcused.</p> <p>Court Referral: Parent will be notified by the appropriate court of the date and time to appear in court. Students may be referred to the Department of Juvenile Justice.</p> |

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| Tardies and Early Checkouts <small>(total combined)</small> | Notification – Per Semester – Elementary |
| 6 | Phone Call: Parent will receive a phone call from the school indicating the student has a total of 6 tardies/early checkouts and reminding the parent of the importance of regular school attendance. The parent may be encouraged to meet with the school counselor or social worker to discuss attendance issues as appropriate. Letter: Parents of students at ECMS will also receive a letter as notification of the disciplinary consequences for tardies/early checkouts per the ECMS handbook. |
| 10 | Letter: Parent will receive a letter from the school indicating the student has 10 tardies/early checkouts and reminding the parent of the importance of regular school attendance. The school social worker will receive a copy of letter. |
| 10+ | Meeting: Parent will be contacted and an Attendance Support Team (AST) meeting may be scheduled to discuss supports that can be provided to facilitate improved attendance. If the tardies and checkouts are excused with valid written excuses, the meeting will be held at the discretion of an administrator. An Attendance Contract may be developed by the AST Team. |
| 15+ | Excessive tardiness and checkouts interrupt the school day and can negatively impact student learning. A referral may be made to Juvenile or State Court when all efforts have been exhausted by the Board of Education to reduce the number of tardies and early checkouts particularly when excessive tardiness and checkouts occur in addition to excessive unexcused absences. |
| In addition to the following procedures, the Principal or designee may address students and/or parent(s) or guardian(s) by phone, mail, or in person, at any time school attendance is a concern. | |

ECES STUDENT CODE OF CONDUCT

Elbert County Elementary School has developed a comprehensive behavior management plan which focuses on building a positive school culture, where all students, teachers, and families have a common language and understanding of appropriate behaviors. Instead of focusing on negative behaviors, the school works to teach students desired behaviors and to acknowledge when they follow rules and expectations. Students are expected to follow the ECES Code of Conduct during the normal school day and at all school related functions. When it is necessary to impose discipline, school administrators and teachers will follow a **progressive discipline process**. The degree of discipline to be imposed by each school official will be in proportion to the severity of the behavior of a particular student and will take into account all relevant factors.

In cases of disruptive, disorderly or dangerous conduct not covered in the Code, the principal or designee may undertake corrective measures which he or she believes to be in the best interest of the student. The administration has the right to give an alternative consequence. Such action does not violate school board policy or procedures.

The degree of discipline imposed will be in accordance with the progressive discipline process unless otherwise stated.

Student Dress Code

Student apparel and appearance should be appropriately modest, and must not have a negative effect or be disruptive to the educational process.

- Clothing advertising alcoholic beverages, tobacco products, or clothing containing inappropriate language and offensive messages will not be allowed.
- Clothing with inappropriate/offensive/sarcastic/disrespectful phrases has no place at school.
- Students must wear shoes, boots, or sandals at all times.

- Tennis shoes are required for P.E.
- Pants must fit at the waist. A belt must be worn if needed. There should be no cuts, shreds, holes in inappropriate places, and no undergarments should be visible. Pajama pants are not acceptable.
- Skirts and shorts must be an acceptable length. Shorts must come down to the fingertips.
- Tank tops should have shoulder straps at least three fingers wide.
- Hats and caps will be allowed on designated days.

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| ELBERT COUNTY SCHOOLS BUS RULES |
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1. The bus driver is in full charge of the bus and passengers at all times. Any violations of the following rules will be reported to the principal of the school for appropriate disciplinary action as though such conduct had occurred on the school premises.
2. Students should be ready for the bus at least five minutes before the time it usually arrives. Changing weather and road conditions make it impossible for the bus to arrive at the same time each morning. Drivers are not expected to wait or signal by horn for late comers.
3. Students should stand well (at least 10 feet) off the road while waiting for the bus. Always remain clear of the bus until it has completely stopped before boarding. Students will wait in an orderly line and avoid playing.
4. When loading or unloading, students should pass at least 10 feet in front of the bus. The student will look at the driver for a hand signal and then look both ways before crossing the road and always cross in front of the bus – never behind it.
5. Students should not carry on unnecessary conversations with the driver or distract his/her attention in any way. This jeopardizes the safety of every student on the bus. When boarding the bus, students will go directly to an available or assigned seat when entering the bus. Keep aisles and exits clear. Students will remain properly seated, back against the back of the seat, bottom against bottom of the seat, and keep hands to themselves. Seats are designed for 3 students and saving seats will not be permitted. The driver or principal has the authority to assign seats or seating order.
6. Students and drivers share the responsibility of keeping the bus clean. Help keep the interior free of dirt and debris by placing it in the proper container located at the front of the bus.
7. Students should not extend any part of their body outside the windows.
8. The use of obscene gestures, profane, and/or abusive language on the bus is prohibited by all passengers and bus drivers.
9. Damage to the bus should be reported to the driver or to proper authorities. Restitution for damages may be pursued by the school system from the parents of students causing damage to the school bus.
10. Students are to be transported only to the school where they attend. The driver is not permitted to make unauthorized stops at stores or businesses. Exceptions are permitted only with express written instructions from the Director of Transportation.
11. Students will not be permitted to change buses without written approval from the parent and consent of the principal. They should ride their regular assigned buses to and from school.
12. Students will not eat, drink, chew gum, or bring tobacco, alcohol or drugs on the bus. Students will not carry drink bottles, cans or glass containers onto the bus.

13. If students stand they must do so at a point behind the front seat. No student is permitted to ride in the step well or anywhere within the driver's seat area. On mini-buses students are not permitted to sit or stand on the engine compartment.
14. Students are prohibited from playing musical instruments or using any electronic devices during the operation of a school bus, including but not limited to cell phones, pagers, audible radio, tape or compact disc players without headphones; or any other electronic device in a manner that might interfere with school bus communications equipment or the school bus driver's operation of the school bus.
15. Students are not allowed to tamper with emergency doors or exits or any of the controls or devices on the buses.
16. Students should talk in low tones. Improper language, horseplay, or misbehavior of any kind will not be tolerated.
17. Students will be totally silent at railroad crossings and must respect the driver's request for silence at any time.
18. No animals dead or alive of any description may be brought on the bus without the approval of school authorities.
19. Students are not to have in their possession any knives, guns, ammunition, explosives, incendiary materials, dangerous chemicals or any devices by which any materials may be projected or propelled.
20. No pushing or shoving when loading or unloading is permitted.
21. Students are not allowed to use mirrors, lasers, flash cameras or any other reflective devices in a manner that could interfere with the driver's operation of the school bus.
22. Riding the bus is a service provided at the expense of all taxpayers. Acceptance of this service implies a willingness to abide by all rules governing conduct. Students who violate safety and codes of conduct may have their right to ride the bus suspended or terminated and may subject such violators to other disciplinary actions including suspension or expulsion from school.
23. Students must provide a written note, signed by a parent or guardian and a school official, giving permission to ride a different bus or get on or off the bus at a different bus stop location.

Progressive Bus Discipline Plan - Grades Pre-K-12

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| | <u>ECES</u> |
| 1st Referral | <i>Warning</i> Parental Contact from School Administration or Parental Suspension |
| 2 nd Referral | 1 Day Bus Suspension |

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| 3 rd Referral | 3 Day Bus Suspension |
| 4 th Referral | 5 Day Bus Suspension |
| 5 th Referral | 10 Day Bus Suspension |
| 6 th Referral | 30 Day Bus Suspension |
| 7 th Referral | Bus Suspension for Remainder of School Year |

- School administrators may tailor consequences to account for individual circumstances in each situation.

-1st Offense fighting will result in a 30 day bus suspension. EVA students will be suspended from riding the bus for the remainder of year for first offense fighting on the bus.

-2nd Offense fighting will result in bus suspension for the remainder of the year for all other schools..

-Threatening behavior to the bus driver will result in bus suspension for the remainder of the year and could result in permanent bus suspension.

WEAPON POLICY

The Elbert County School System’s policy addressing the presence of weapons on the school campus is intended to insure the safety and well-being of all students and school personnel. Any violation of this policy creates a hazardous situation that cannot and will not be tolerated regardless of the intent or actions of the violator.

It is unlawful for any person to carry, possess or have under control any weapon at a school building, school function, or on school property or off campus or on a bus or other transportation furnished by the school.

1. The term “weapon” includes both firearms and non-firearm weapons. Firearms include: any weapon including a starter gun which will or is designed to or may readily be converted to expelling a projectile by the action of gunpowder; or any other destructive device including any explosive, incendiary charge of more than one-quarter ounce, mine, or similar device;

any pistol, revolver, rifle, or shotgun which has any barrel with a bore of more than one-half inch in diameter. Non-firearm weapons include: any bow and arrow, dirk, bowie knife, switchblade knife, ballistic knife, any knife, straight-edge razor, razor blade, spring stick, metal knucks, blackjack, any bat, club, or other bludgeon-type weapon, or any flailing instrument consisting of two or more rigid parts connected in such a manner as to allow them to swing freely, which may be known as a nun chukkas, nun chuck, nunchaku, shuriken, or fighting chain, or any disc, of whatever configuration, having at least two points or pointed blades which is designed to be thrown or propelled and which may be known as a throwing star or oriental dart, or any weapon of like kind, and any stun gun or taser that is powered by electrical charging units such as batteries and emits an electrical charge in excess of 20,000 volts or is otherwise capable of incapacitating a person by an electrical charge, and mace, tear gas, pepper gas or similar chemical, gun or implement whether used for defensive or offensive purposes.

2. No weapon may be transported to any part of a school campus (including parking areas) or to any school related function.
3. Weapons used for hunting are not permitted at school. These include rifles, knives, bows & arrows, ammunition, etc. Transporting such items to any part of a school campus is a violation of the weapons policy.
4. Any unauthorized person found to be in possession of a firearm on a school campus is in violation of the Gun-Free School Zone Act of 1990. Punishment can include a \$5,000.00 fine and up to five (5) years in a federal prison.
5. Students in violation of the school system's weapons policy are in clear jeopardy of severe and swift disciplinary measures as well as arrest and prosecution by the legal authorities, and expulsion from school. The consequences of such actions can seriously threaten college admittance and future employment opportunities.
6. School officials may conduct searches of personal possessions, locker, and vehicles when reasonable suspicion exists that a weapon is present on campus. Any weapon found may be used as evidence in a court of law. Students will be searched when reasonable suspicion exists that the student has in his/her possession any weapon defined in the policy.
7. These procedures currently being used to emphasize the seriousness of the weapons policy in no way minimize the requirement that students abide by any and all other system and school behavioral policies.
8. All students in grades four through twelve shall be required to read and sign a copy of the above policy. The signed copy shall be maintained as a part of the student's permanent school record and shall remain valid as long as he/she is enrolled in Elbert County Schools.

[Revised 7/15/02]

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| FIREARMS DISPOSITION |
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1st offense: 10 days OSS, legal authorities notified, and may recommend expulsion for a minimum of one year.

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| OTHER WEAPONS DISPOSITION |
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1st offense: OSS / May Legal / May recommend placement in Crossroads Alternative School.

WEAPONS

No weapons of any kind may be brought to any part of the school campus (including the parking area) or to any school related function. Students may be suspended for up to 10 days for this infraction. The Elbert County Sheriff's Department has to be notified if any weapons are found on school grounds.

DRUGS/ALCOHOL/CONTROLLED SUBSTANCES

The term drugs shall mean all substances including but not limited to alcoholic beverages, prescription drugs, **over-the counter drugs**, inhalants, pills, tablets, capsules, and all other legal and/or illegal drugs or substances. Any student required to take medication at school must have a *medication form filled out by the nurse or front office. All medicines must be in their original container. (see page 5, Medication)*

A student is in violation of this section if he/she attempts to sell and/or distribute drugs or substances represented to be drugs by the seller or distributor and/or thought to be drugs by the buyer or receiver, on school property, or on property being used by the school, or at any school function, or while the student is on his/her way to or from school.

A student is in violation of this section if found in the possession of and/or distributing drug related paraphernalia. Drug related paraphernalia includes but is not limited to: pipes, water pipes, clips, rolling paper, etc., and other items used or related to drug use.

NARCOTICS, ALCOHOLIC BEVERAGES, AND STIMULANT DRUGS

Students shall not possess, sell, use, transmit, or be under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, cocaine, marijuana, controlled substance, alcoholic beverage, anabolic steroids, or intoxicant of any kind, at school or on school property at any time, off the school grounds at a school sponsored activity, function, or event, en-route to or from school. The Elbert County Sheriff's Department has to be notified if any of the above are found.

BULLYING

Georgia State Law says a "...willful attempt or threat to inflict injury on another person, when accompanied by an apparent ability to do so or any intentional display of force such as would give the victim reason to fear or immediate bodily harm." In addition, a student is being bullied when a student or group of students say mean things or make fun of him/her or call him/her hurtful names. This includes telling lies or spreading false rumors in an attempt to make other students dislike him/her. In addition, this behavior may not be displayed to persons attending school related functions. All bullying should be reported to the student's teacher or school administration.

ADDENDUM

Student Reporting of Acts of Sexual Abuse or Sexual Misconduct

(a) Any student (*or parent or friend of a student*) who has been the victim of an act of sexual abuse or sexual misconduct by a teacher, administrator or other school system employee is urged to make an oral report of the act to any teacher, counselor or administrator at his/her school.

(b) Any teacher, counselor or administrator receiving a report of sexual abuse or sexual misconduct of a student by a teacher, administrator or other employee shall make an oral report of the incident immediately by telephone or otherwise to the school principal or principal's designee, and shall submit a written report of the incident to the school principal or principal's designee within 24 hours. *If the principal is the person accused of the sexual abuse or sexual misconduct, the oral and written reports should be made to the superintendent or the superintendent's designee.*

(c) Any school principal or principal's designee receiving a report of sexual abuse as defined in O.C.G.A. 19-7-5 shall make an oral report immediately, but in no case later than 24 hours from the time there is reasonable cause to believe a child has been abused. The report should be made by telephone and followed by a written report in writing, if requested, to a child welfare agency providing protective services, as designated by the Department of Human Resources, or, in the absence of such agency, to an appropriate police authority or district attorney.

Reports of acts of sexual misconduct against a student by a teacher, administrator or other employee not covered by O.C.G.A. 19-7-5 or 20-2-1184 shall be investigated immediately by school or system personnel. If the investigation of the allegation of sexual misconduct indicates a reasonable cause to believe that the report of sexual misconduct is valid, the school principal or principal's designee shall make an immediate written report to the superintendent and the Professional Standards Commission Ethics Division.

Listed below are definitions for "sexual abuse" and "sexual misconduct":

Sexual abuse" means a person's employing, using, persuading, inducing, enticing, or coercing any minor who is not that person's spouse to engage in any sexual act as defined in O.C.G.A. 19-7-5.

"Sexual misconduct" includes behavior by an educator that is directed at a student and intended to sexually arouse or titillate the educator or the child. Educator sexual misconduct by an educator may include, but is not limited to, the following behavior:

1. Made sexual comments, jokes, or gestures.
2. Showed or displayed sexual pictures, photographs, illustrations, or messages.
3. Wrote sexual messages/graffiti on notes or the internet.
4. Spread sexual rumors (i.e. said a student was gay or a lesbian).
5. Spied on students as they dressed, showered or used the restroom at school.
6. Flashed or "mooned" students.
7. Touched, excessively hugged, or grabbed students in a sexual way.
8. Forced a student to kiss him/her or do something else of a sexual nature.
9. Talked or asked about a student's developing body, sexuality, dating habits, *etc.*
10. Talked repeatedly about sexual activities or sexual fantasies.
11. Make fun of your body parts.

12. Called students sexual names.

INTERNET ACCEPTABLE USE AND SAFETY POLICY

Please read the following carefully before signing the attached contract. This is a legally binding document.

MISSION: To provide students, faculty and staff guidelines to access the Internet by or through computers, networks or other devices belonging to the Elbert County School System and to clarify Internet objectives of the Elbert County School System.

INTERNET SAFETY: The Superintendent shall, with respect to the mission statement, institute, maintain and enforce procedures or guidelines which:

- insure that a qualifying “technology protection measure,” as that term is defined in section 1721 of the **Children’s Internet Protection Act, CIPA**, of 2000, is installed and in continuous operation;
- institute, maintain, and enforce procedures or guidelines which provide for monitoring the online activities of users and the use of the chosen technology protection measure to prevent access to visual depictions that are (i) obscene, (ii) child pornography, or (iii) “harmful to minors,” as that term is defined in section 1721 of the CIPA of 2000.
- provide for monitoring the online activities of users to limit, to the extent practicable, access by minors to inappropriate matter on the Internet and World Wide Web;
- are designed to promote the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications;
- are designed to prevent unauthorized access, including so-called “hacking,” and other unauthorized activities by users online;
- are designed to prevent the unauthorized disclosure, use, and dissemination of personal identification information.
- allow administrators and faculty to review files and electronic messages stored, transmitted or received on school-based computers.

EXPECTATIONS IN USE OF THE INTERNET

- **STUDENTS, FACULTY AND STAFF** shall not access material that is obscene, pornographic, child pornography, “harmful to minors,” or otherwise inappropriate for educational uses.
- **STUDENTS, FACULTY AND STAFF** shall not use school resources to engage in “hacking” or attempts to otherwise compromise system security.
- **STUDENTS, FACULTY AND STAFF** shall not engage in any illegal activities on the Internet.
- **STUDENTS, FACULTY AND STAFF** shall only use electronic mail, chat rooms, and other forms of direct electronic communications for school-related purposes.
- **STUDENTS, FACULTY AND STAFF** shall not disclose personal information, such as name, school, address, and telephone number outside of the school network.

- **STUDENTS, FACULTY AND STAFF** should understand that access to the Internet is a privilege, not a right.
- **STUDENTS, FACULTY AND STAFF** 'S use of the Internet must be in support of education and research and consistent with the educational objectives of the school system.
- **STUDENTS** shall not download software, games, etc. onto a computer without the consent of a teacher.
- **TEACHERS** shall guide students toward topics that have been matched to specific learning objectives rather than allowing the students to “surf” the Internet.
- **FAULTY AND STAFF** should monitor the online activities of users to limit, to the extent practicable, access by users to inappropriate matter on the Internet and World Wide Web.

ENFORCEMENT OF POLICY

- The Elbert County School System uses technology protection measures that block and/or filter Internet access to limit access to some Internet sites that are not in accordance with the policy of the Elbert County School System.
- Elbert County School System staff will monitor **ALL USERS** use of the Internet, through either direct supervision, or by monitoring Internet use history, to ensure enforcement of the policy.

- **ANY VIOLATION OF SCHOOL POLICY MAY RESULT IN LOSS OF SCHOOL-PROVIDED ACCESS TO THE INTERNET. ADDITIONAL DISCIPLINARY ACTION MAY BE DETERMINED IN KEEPING WITH EXISTING PROCEDURES AND PRACTICES. WHEN AND WHERE APPLICABLE, LAW ENFORCEMENT AGENCIES MAY BE INVOLVED.**

Elbert County School System believes that the benefits to students provided by access to the Internet far exceed any disadvantages. Ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. To that end, the Elbert County School System supports and respects each family’s right to decide whether or not to permit a child Internet access. Only students who have returned a signed Internet user agreement including parental permission may request access to the Internet.

CELL PHONE / ELECTRONICS POLICY

Cell phones and other communication devices are not allowed to be used during the school day. Cell phones must be turned **OFF** and remain **OFF** until the student boards the bus or car at the end of the day. If students need to use the phone, they are to follow school procedures and use an office phone after being granted permission. For safety reasons, students do not have permission to call or text anyone, via cell phone, including parents during the school day.

Cell phones are to be placed **in a secure location** (Ex. locker or bookbag) at the beginning of the school day. Cell phones should not be visibly on or with the student (hanging out of pockets, placed on the desk, etc. . .) Students in possession of cell phones during the school day will receive a major infraction. **It is not the responsibility of the school to look for lost or stolen cell phones/ electronics. Students that bring phones/ electronics to school do so at their own risk.**

Students that are found in possession of a cell phone during school are subject to the following consequence:

**Parents will be notified to come to the school and pick the cell phone up.

2nd- 4th grade teachers use a 5 Step Plan that is maintained by the student's teacher.

| Step | 2nd-4th Grade |
|-----------------|---|
| 1 st | Tchr/St Conference, Tchr Consequence |
| 2 nd | Tchr/St Conference, Tchr Consequence |
| 3 rd | Tchr/St Conference, Tchr Consequence , Tchr Contacts Parent |
| 4 th | Adm Contacts Parent |
| 5 th | Discipline Referral |

Student Record

Student Record

With exception of directory information as defined by Board Policy JR, personally identifiable information will not be released by the school district from an education record without prior written consent of the parent or eligible student, except to the extent authorized by the FERPA and its implementing regulations at 34 C.F.R. § 99.31. If you do not want Elbert County Elementary to disclose information designated as directory information from your child's records without your prior written consent, you must notify the principal in writing by the end of the first month of enrollment.

Student's Legal Full Name

Student's Preferred Name

Birthdate _____ Sex _____ Race _____

Home Room Teacher

Primary Household Address

Parent/Guardian

Relationship

Cell # _____ Home# _____

Employer _____ Work # _____

Email

Secondary Guardian

Relationship

Is Secondary Guardian a member of the household? YES _____ NO _____

If No, please give address:

Cell # _____ Home # _____

Employer _____ Work # _____

Email

List legal names of siblings that live in SAME household and are enrolled in an Elbert County School:

- 1)
- 2)
- 3)
- 4)
- 5)

List 3 Emergency Contacts when the parents or guardians CANNOT be reached:

| | |
|---------|--------|
| Contact | Number |
| Contact | Number |
| Contact | Number |

Please Check Transportation: Car Bus

Bus # _____ Alternate Bus # _____ If Bus is checked, please list ALTERNATE address:

PHYSICAL EDUCATION MEDICAL HISTORY

Student's Name _____

Homeroom Teacher _____

Please check below the ones that apply:

___ Heart Condition

___ Allergies

___ Bronchitis

___ Diabetes

___ Hay Fever

___ Visual Problems

___ Sinus

___ Hearing Problems

___ Asthma

___ Speech Problems

___ Marfan Syndrome

___ Migraine Headaches

___ Asperger Syndrome

___ Schizophrenia

___ Autism

___ Seizures

___ Obsessive Compulsive Disorder

___ Tourette Syndrome

___ ADD/ADHD

___ Sting Allergies

___ Other _____

Additional Comments:

ECES PE Newsletter

August 2021

Who are the teachers?

Coach Stacy Drake enters his 29th year of teaching in Elbert County.

Coach Brad Brown enters his 16th year of teaching in Elbert County. He coaches golf and cross country at ECMS.

Rene' Turner- Part Time PE Teacher.

When does my child have PE?

Your child's homeroom teacher can let you know when your child will have PE.

What should my child wear to PE?

Students at ECES need to wear tennis shoes and comfortable clothing for freedom of movement. For your child's safety, students who do not wear the correct type of shoes will not be allowed to participate in the activities for the day. *** **The following shoes are not allowed: open-toe shoes, shoes with heels.**

What is the grading policy for PE?

Students will be graded based on **participation** and **effort** throughout the year.

What if my child is sick or injured?

A note from home is **required** for a student to be excused for the day. If a student needs to be out for more than **three days**, a note from a doctor is **required. No PE, no recess.**

I have read and understand the PE policies.

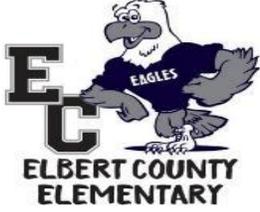
Please sign and return. Include your child's name and homeroom teacher.

Student's name _____

Homeroom _____

Grade _____

Parent/guardian Signature _____



Elbert County Elementary School

1150 Athens Tech Road
Elberton, Georgia 30635

Jasper Huff, Principal
Christy Hart, Assistant Principal

Phone 706.213.4600
Fax 706.283.1180

School-Parent Compact

*Elbert County Elementary School
2021-2022*

Dear Parent/Guardian,

Elbert County Elementary School students participating in the Title I, Part A program, and their families, agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement as well as describes how school and parents will build and develop a partnership that will help children achieve the State's high standards. Please review the School-Parent Compact.

Please sign and date below to acknowledge that you have read, received, and agree to this School-Parent Compact. Once signed, please return the form to your child's teacher and keep the School-Parent Compact as a reminder of your commitment. The School-Parent Compact will be discussed with you throughout the year at different school-family events as we work together to help your child succeed in school. We look forward to our school-parent partnership!

School Representative Signature:

Date: _____

Parent/Guardian Signature:

Date: _____

Student Signature:

Date: _____